



**Office of the Mayor-President**  
Purchasing Division

City of Baton Rouge  
Parish of East Baton Rouge  
222 St. Louis Street, 8<sup>th</sup> Floor, RM 826  
P.O. Box 1471  
Baton Rouge, Louisiana 70821

225/389-3259 FAX 225/389-4841  
[purchasinginfo@brgov.com](mailto:purchasinginfo@brgov.com)

**Kris R. Goranson**  
Director of Purchasing

**Addendum No. 1**  
**Page 1 of 2**

**August 24, 2021**

Your reference is directed to **File Number: A21-0927**

**Solicitation Number: A21-0927 for:**  
**“Lawn / Landscaping and Litter Pickup Maintenance at EMS Locations and**  
**City Parish Public Buildings”**

which is scheduled to open at 11:00 a.m. CST on September 8, 2021:

The following question and answer is made to the referenced solicitation:

1. Question: Page 9: Mandatory Pre-Bid Meeting: At the bottom it states that the vendor must visit each EMS location and get this signed. Do City Parish locations need signatures or just EMS?  
**Answer: It is our recommendation to have each location visited signed by a representative from that location as to proof that the property was visit.**
2. Question: Page 27 Frequency of service indicates 2 times monthly during high season and 1 time during low season for EMS. However, Page 28 says the Approximate Quantity is 43. Just wanted to clarify.  
**Answer: Approximate cuts are 43 each. However, the agency will decide how often cuts will occur during the seasons.**
3. Question: At the mandatory pre-bid meeting this morning we turned in the mandatory pre-bid meeting document, page 9 of the bid, to be signed but it was never returned.  
**Answer: The pre-bid meeting document is on file as proof of meeting attendance. It is recommended that each vendor make multiple copies of this document to have signed by a representative from each location visited.**
4. Question: Who are the two contractor's currently providing service?  
**Answer: Curb Appeal and Groundworks**



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5. Question: Which sites are being serviced by which contractor?  
**Answer: Please submit a "Public Records Request" @ [publicrecordsrequest@brla.gov](mailto:publicrecordsrequest@brla.gov)**
6. Question: What is the current site unit price being charged by each contractor?  
**Answer: Please submit a "Public Records Request" @ [publicrecordsrequest@brla.gov](mailto:publicrecordsrequest@brla.gov)**
7. Question: For Group 8 Item 0040 Landscaping Service. What services are to be performed?  
**Answer: See Section 10. Shrub Beds, Trees and Landscaped Areas.**
8. Question: What is the Formula that will allow me to Bid on the 80% without contractor's license?  
**Answer: If 20% of the total bid cost exceeds \$50,000 a contractor's license is required. In determining whether your total bid cost will require the inclusion of a contractor's license, calculate the total bid cost and multiply by twenty percent (20%).**

This addendum is hereby officially made a part of the referenced solicitation and should be attached to the bidder's proposal or otherwise acknowledged therein.

If you have already submitted your proposal and this addendum causes you to revise your original bid, please indicate changes herein and return to Purchasing prior to bid opening in an envelope marked with the file number, bid opening date, and time. If this addendum does not cause you to revise your bid, please acknowledge receipt of the addendum by signing your name and company below and returning it in accordance with the provisions above.

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(Name and Signature)

Date

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(Company Name)